



# Oadby and Wigston Borough Council

## TO COUNCILLOR:

G S Atwal  
E R Barr  
L A Bentley  
G A Boulter  
J W Boyce

M L Darr  
B Dave  
Mrs L Eaton  
R E Fahey  
D A Gamble (Vice-Chair)

J Kaufman  
K J Loydall  
Mrs S B Morris (Chair)  
R E R Morris

Dear Councillor et al

I hereby summon you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 28 MARCH 2017** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
20 March 2017

Mark Hall  
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	<b>Apologies for Absence</b>	
2.	<b>Appointment of Substitutes</b> To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
3.	<b>Declarations of Interest</b> Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	<b>Minutes of the Previous Meeting held on 31 January 2017</b> To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	1 - 13
5.	<b>Action List Arising from the Meeting held on 31 January 2017</b>	14
6.	<b>Petitions and Deputations</b> To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part 4 of the Constitution.	
7.	<b>Internal Audit Progress Report 2016/17 and Audit Plan 2017/18</b>	15 - 44

<b>8.</b>	<b>External Audit Report on Grant Claims, Returns for 2015/16 and Audit Plan for 2017/18 Accounts</b>	<b>45 - 72</b>
<b>9.</b>	<b>Collection and Write-Off of Miscellaneous Debtors</b>	<b>73 - 74</b>
<b>10.</b>	<b>Resident Forum Outturn Budget Position and Allocation Requests</b>	<b>75 - 79</b>
<b>11.</b>	<b>Annual Review of Health and Safety</b>	<b>80 - 96</b>
<b>12.</b>	<b>Asset of Community Value Nomination for Highcroft Park, Oadby</b>	<b>97 - 106</b>